

# Conditions of Issue and Code of Conduct

Barnsley Under 18's Free Bus Travel Scheme 2025-2027



## CONDITIONS OF ISSUE FOR UNDER 18'S FREE BUS TRAVEL CONCESSIONARY MICARD PASSES

- 1 Under 18's Free Bus Travel Concessionary MiCARD passes are valid between 1<sup>st</sup> Aug 2025-31<sup>st</sup> July 2027 after this Barnsley specific pilot scheme the pass may be extended for the whole of South Yorkshire
- 2 Passes are valid up to notified boundary points. Information about the boundary points for specific bus routes can be found online at [travelsouthyorkshire.com/network](https://travelsouthyorkshire.com/network) maps or at transport interchanges in South Yorkshire. Bus journeys allowed include those starting or ending in Barnsley Local Authority area, for travel within South Yorkshire (e.g. Including travel to Meadowhall and back but not Meadowhall to Doncaster).
- 3 Concessionary passes are not transferable and can only be used by the person whose photograph is shown on the pass.
- 4 South Yorkshire Mayoral Combined Authority (SYMCA) reserves the right to make a charge to cover the costs of issuing replacement passes.
- 5 The concessionary pass must be shown for each journey made. They must be scanned on an electronic reader or produced for inspection when required by any authorised employee of SYMCA or of the operator concerned.
- 6 Passes are not transferable to other people and must not leave the possession of the holder and are not valid if altered, defaced or tampered with in any way. SYMCA reserves the right to confiscate or cancel any concessionary pass that is being misused or where the terms and conditions have been breached. SYMCA also reserves the right to refuse the reissue of a pass.
- 7 Passengers using concessionary passes are carried subject to Public Service Vehicle regulations, local byelaws, and the conditions of carriage of the individual operator whose service is being used at the time.
- 8 Concessionary passes remain the property of SYMCA, which reserves the right to withdraw or cancel them at its discretion. E.g. not following the Safety & Decency Code of Conduct.
- 9 Customers are expected to take reasonable care of their concessionary pass by ensuring that their pass is not bent, scratched, cracked or otherwise damaged. SYMCA will not provide a refund or replace products loaded on to concessionary passes that do not work due to deliberate or accidental damage.
- 10 Possession of a concessionary pass does not give the holder priority over the other passengers in the queue at the bus stop, at the bus station, or on any public transport vehicle.
- 11 Concessionary pass holders must ensure that the personal details on their passes are kept up to date.
- 12 SYMCA reserves the right to alter prices and conditions of use at any time.
- 13 Loss or theft of the pass should be reported immediately to SYMCA.
- 14 Details correct as of May 2025.

## UNDER 18'S FREE BUS TRAVEL SAFETY & DECENCY CODE OF CONDUCT

### Young Person Safety & Decency Code of Conduct

The South Yorkshire Mayoral Combined Authority's Young Person's Safety & Decency Code of Conduct exists to ensure young people travel safely and show respect for others. Users of the Under 18's Free Bus Travel Scheme must follow it or may risk losing the privileged concession and MiCARD.

The Young Person's Safety & Decency Code of Conduct helps a Young Person travel safely and be respectful of other travellers, staff and property. It will help them understand how and when the pass can be used; it is the holder's responsibility to know the rules. Expected behaviours include, but are not limited to:

### Waiting for the Bus at the Bus Stop or Station

- To ensure your safety it is good practice to let someone know when you're leaving and what time you're due to arrive
- Before you begin your journey pay attention to your surroundings and be respectful of other people waiting with you
- If wearing headphones keep the volume low so you can hear the traffic and other things around
- Keep your valuables out of sight, phones are a target for thieves
- Stick to well-lit areas where possible
- Stand away from the kerb
- Make sure the bus has stopped before boarding
- Make sure you plan your free travel journey within the times allowed 0700-2100hrs and have got enough money to get home if you lose your card or wish to travel outside the hours of the scheme.

### Onboard

- Be respectful to the drivers, transport staff and other people using the bus.
- Don't distract the driver
- Consider other passengers by not using your electronic devices on loudspeaker
- Stay seated where possible, only stand if there are no seats but hold onto the handrail, don't stand upstairs, on the stairs or to the side of the driver
- Place bags out of the way, and don't block any exits or aisles
- Keep any valuables out of sight, if you don't need them, don't take them
- Pay attention to the safety notices
- Take rubbish with you
- Don't put your feet on the seats
- Smoking or vaping is not allowed; it is a fire hazard and illegal
- Please comply with the Bus Operators Conditions of Carriage these can be found on the Operators Websites e.g. <https://www.stagecoachbus.com/conditions-of-carriage>

## Keep Safe

- Try to sit near the driver and inform them if you are vulnerable, distressed or need assistance
- If you are being harassed, consider moving to another seat or closer to other passengers or the driver
- Report any bullying or harassment to the driver in the first instance and to your parents or school, NB. it is possible for bullies to be banned from the bus
- Look up, you'll probably spot the CCTV cameras which are recording all the time
- Make public transport safer for everyone by reporting incidents. Visit the Safety page for more information. [www.travelsouthyorkshire.com/en-GB/LandingPage/travel-safe](http://www.travelsouthyorkshire.com/en-GB/LandingPage/travel-safe)

## Getting off Safely

- Before leaving the bus, look back to see if you have left behind any valuables
- Stand clear of doors when they are opening and closing
- Cross the road only at a pedestrian crossing and wait for the bus to leave before you cross. If there is not a crossing nearby, cross the road where you have a clear view of all traffic.
- Give crossing the road 100% of your attention, texting or listening to music will distract you
- If you need to cross a railway track, use a crossing!
- Keep your MiCARD/ticket, you might need the information if you lose something

## If you don't follow the Safety & Decency Code of Conduct

If you fail to follow the Young Person's Safety & Decency Code of Conduct, commit anti-social behaviour or a crime on South Yorkshire's public transport network or premises or if we believe that you have behaved in an antisocial way, then:

- The privilege of you using a Under 18's Free Bus Travel MiCARD may be withdrawn.