



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

South Yorkshire Passenger Transport
Executive
11 Broad Street West
Sheffield
S1 2BQ

Originator's Identification Number

6 7 4 3 1 7

FOR SOUTH YORKSHIRE PTE OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

Name(s) of Account Holder(s)

Empty box for account holder name

Bank/Building Society account number

Empty box for account number

Branch Sort Code

Empty box for branch sort code

Name and full postal address of your Bank or Building Society

Society
To: The Manager Bank/Building Society
Address
Postcode

Instruction to your Bank or Building Society

Please pay South Yorkshire Passenger Transport Executive Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with South Yorkshire Passenger Transport Executive and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Reference Number

Empty box for reference number

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
If there are any changes to the amount, date or frequency of your Direct Debit SYPTE will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made in the payment of your Direct Debit by SYPTE or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
You can cancel a Direct Debit at any time by simply contacting your bank or building society.